

# Enabling and Managing Microsoft 365

**This training program helps to prepare for Exam MS-900:  
Microsoft 365 Fundamentals**

## Course Objective

**This course focuses on skills required for IT Professionals who take part in evaluating, Planning, deploying Microsoft 365 services.**

- **Learn Cloud Concepts**
- **Overview of Microsoft 365 Core services and concepts**
- **Learn Identity Management on Cloud and Hybrid**
- **Describe Microsoft 365 subscriptions, pricing, and support**
- **Microsoft 365 security, compliance, and Services Trust**
- **Monitoring and troubleshooting Microsoft 365**

## Course Outline

### **Module 1: Planning and provisioning Office 365**

- Overview of Microsoft 365
- Planning a pilot deployment
- Provisioning Microsoft 365 tenant.

### **Module 2: Managing Microsoft 365 Organizational and users' settings**

- Creating Microsoft 365 tenant.
- Configuring Organization settings
- Configuring users' settings

### **Module 3: Managing Microsoft 365 users and groups**

- Creating and Managing user accounts
- Managing user licenses
- Managing passwords and authentication
- Configuring Roles with administrative access
- Creating and Managing groups in Microsoft 365

### **Module 4: Planning and configuring directory synchronization**

- Planning and preparing for directory synchronization
- Setup Custom Domain
- Implementing directory synchronization by using Azure AD Connect
- Managing Microsoft 365 identities with directory synchronization
- Managing Microsoft 365 users and groups with Windows PowerShell

### **Module 5: Configuring client connectivity to Microsoft 365**

- Overview of Microsoft 365 clients
- Configuring connectivity for Microsoft 365 clients

### **Module 6: Deploying Microsoft 365 Apps**

- Overview of Microsoft 365 Apps
- Planning and managing user-driven Microsoft 365 Apps
- Planning and managing centralized deployments of Microsoft 365 Apps

### **Module 7: Managing Exchange Online recipients and permissions**

- Teamwork with Microsoft 365
- Overview of Exchange Online
- Managing Exchange Online recipients
- Managing Exchange Online permissions

### **Module 8: Managing SharePoint Online**

- Overview of SharePoint Online
- Creating and Managing SharePoint site collections
- Managing SharePoint online settings

### **Module 9: Managing Microsoft 365 OneDrive and Yammer Services**

- Managing OneDrive for Business
- Managing Yammer for Enterprise

### **Module 10: Managing Microsoft 365 Teams**

- Overview of Microsoft 365 Teams
- Creating and Managing Microsoft Teams
- Managing Microsoft Teams Policies and settings

### **Module 11: Security and compliance in Microsoft 365**

- Overview of Security features in Microsoft 365
- Overview of Compliance features in Microsoft 365

### **Module 12: Monitoring and troubleshooting Microsoft 365**

- Monitoring Microsoft 365 service health
- Troubleshooting Microsoft 365